

**MERRILL AREA HOUSING AUTHORITY
SECTION 8
PARK PLACE & WESTGATE LLC
JENNY TOWERS
BOARD OF COMMISSIONERS
MEETING MINUTES**

Regular Meeting

Tuesday, February 21, 2018

101 E 1st Street 6:45am

PRESENT: Jim Erno Chairman, Paul Wagner Vice Chair, Jill Laufenberg, Kevin Cohrs, Rob Norton Ex-Officio, Paul Russell and Lynn Ross

ABSENT: Nancy Kwiesielewicz

Call to Order: Chairman Jim Erno called the meeting to order at 6:49am.

Public Comment Period: None

Approval of January 23, 2018 Meeting Minutes: Motion to approve with a correction to the date noted in lunch program discussion (Laufenberg/Cohrs). Motion carried

Approval of Billing/Check Expenditures for January 2018: Paul briefed by exception. Motion to approve (Laufenberg/Cohrs). Roll call, Motion carried

Approval of January Occupancy Summary Reports: Motion to approve (Laufenberg/Wagner). Motion carried

Approval of January Investment Report: Motion to approve (Wagner/Cohrs). Motion carried

Discussion on Park Place Noon Meal Program Bids & Future Housing Requirements – Closed Session: Motion to enter closed session at 7:34am (Laufenberg/Cohrs) Roll call, Motion carried. *The Board may convene in Closed Session pursuant to Wisconsin State Statutes 19.85(1)(c) Considering employment, promotion, compensation, benefits or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. The board may convene in Closed Session pursuant to Wisconsin State Statutes 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.*

The minutes from this closed session will be filed separately and confidentially. Motion to reconvene into open session at 8:16am. Motion to approve (Wagner/Cohrs). Motion carried.

The Park Place Noon Meal Bid was awarded to Pine Ridge Family Restaurant and must include a 60-day out clause by either party if for some reason an out clause is required. Motion to approve (Laufenberg/Wagner) Roll call, Motion carried.

Motion to approve submission of bid for 1008 E 7th St and 400 E 4th St properties by 4:00pm for \$250.00 each. Motion to approve (Cohrs/Wagner). Motion carried.

The Executive Director sent an email on January 22, 2018 to the commissioners regarding the Charitable Donation Recommendations for this year. The list would not exceed \$3,000 and would be issued as follows:

- \$1,000 – Never Forgotten Honor Flight 2 Merrill Vets and MHA residents would be tagged to go in the spring (The Merrill waiting list is 42 and costs \$500.00 per vet)
- \$900 – Merrill Food Pantry – Dick Duginski and his mother a Jenny Tower resident make weekly deliveries to PP and JT
- \$600 – Good Samaritan Hospital Foundation Fundraiser – Payment Issued
- \$400 – Women’s Auxiliary who made gift baskets for all our veterans over the holidays and donated hundreds of gifts for the King Christmas delivery
- \$100 – Merrill’s Community Ride 2nd Annual Fund Raiser (Anne Germain brain cancer)

For the Good and Betterment of the Public Housing Program:

- A. Commissioner Items/Comments: None
- B. Executive Director’s Items/Comments:
 - i. Health, Morale, and Welfare: Conceal Carry Topic of Discussion being researched

Next meeting date: Thursday, March 22, 2018 at 6:45am 307 E Main St (Stonebridge Job Trailer) and then 711 E 1st Street (Jenny Towers Library)


Motion to adjourn at 8:32am. (Cohrs/Wagner). Motion carried.



Jim Erno, Chairman



Lynn Ross, Recording Secretary



Paul Russell, Executive Director