

**MERRILL AREA HOUSING AUTHORITY  
SECTION 8  
PARK PLACE & WESTGATE LLC  
JENNY TOWERS  
BOARD OF COMMISSIONERS  
MEETING MINUTES**

**Regular Meeting**

**Tuesday, April 17, 2018**

**101 E 1<sup>st</sup> St 6:48am**

**PRESENT:** Jim Erno Chairman, Paul Wagner Vice Chair, Jill Laufenberg, Rob Norton, Ex-Officio, Paul Russell and Lynn Ross

**ABSENT:** Nancy Kwiesielewicz and Kevin Cohrs

**Call to Order:** Chairman Jim Erno called the meeting to order at 6:48am

**Public Comment Period:** Sandy and Dave Laehn expressed concerns about a letter that was sent to tenants in July of 2017, a rumor of a conflict of interest with a Property Manager and then asked for thoughts from the commissioners. Commissioner Laufenberg explained how the public comment portion of a meeting works and further explained that this was not a question/answer session and thanked them for their time.

**Future Housing - Closed Session:** Motion to enter closed session at 7:05am (Wagner/Laufenberg) Roll call, Motion carried. *The Board may convene in Closed Session pursuant to Wisconsin State Statutes 19.85(1)(c) Considering employment, promotion, compensation, benefits or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. The board may convene in Closed Session pursuant to Wisconsin State Statutes 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.*

***The minutes from this closed session will be filed separately and confidentially.*** Motion to reconvene into open session at 7:55am. Motion to approve (Wagner/Laufenberg). Motion carried.

**Approval of March 22, 2018 Meeting Minutes:** Motion to approve (Laufenberg/Wagner). Motion carried

**Approval of Payable Expenditures for March 2018:** Motion to approve (Laufenberg/Wagner). Roll call, Motion carried

**Approval of March Occupancy Summary Reports:** Motion to approve (Wagner/Laufenberg). Motion carried

**Approval of March Investment Report:** Motion to approve (Laufenberg/Wagner). Roll call, Motion carried

**For the Good and Betterment of the Public Housing Program:**

A. Commissioner Items/Comments: Commissioner Wagner requested clarification on when to use a resolution or a motion. Executive Director Russell called the City Attorney to clarify as follows:


- \* Motion: To move business along, purchase of equipment, vendor contracts, etc.
- \* Resolution: Stance or position, permanent, policy, acquisition of real estate, delegate funds to a certain project, etc.

B. Executive Director's Items/Comments:

- i. Health, Morale, and Welfare: No updates

Next meeting date: Tuesday, May 15, 2018 at 6:45am Jenny Towers 711 E 1<sup>st</sup> Street

Motion to adjourn at 9:46am. (Wagner/Laufenberg). Motion carried.



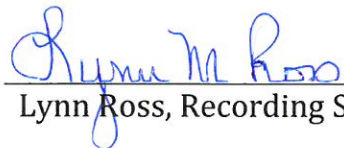
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Jim Erno, Chairman



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Paul Russell, Executive Director



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Lynn Ross, Recording Secretary