



HOUSING AUTHORITY OF MERRILL WISCONSIN

City of Merrill * Lincoln County

www.merrillha.com

701 E 1st Street * Merrill WI 54452 * Phone: (715) 722-1081 * TTY (800) 855-0511 or 711



PRE-APPLICATION FOR WAITLIST APPLICANTS

Date: _____

Time: _____

Contact# _____

Work #: _____

Current Address: _____

Email Address: _____

	FULL NAME (List All occupants) Last, First, MI	Date of Birth (mm/dd/yy)	Sex	Social Security #	Employer/School Name & Position
1.					
2.					
3.					
4.					
5.					
6.					
7.					

Property Preference:

- Jenny Towers (Elderly age 62 & older or disabled individuals) (1-Bedroom)
- Park Place (Individuals age 18 & older or disabled) (1-Bedroom)
- Stonebridge (Individuals age 18 & older or disabled) (1-Bedroom & 2 Bedroom)
- Westgate (Individuals age 18) (1,2,3,4-Bedroom)
- Duplexes (Individuals age 18 & Older) (2-Bedroom)
- Ranch Home (Individuals age 18 & Older) (3-Bedroom)

Do you own an automobile? YES NO If yes, make, model, year? _____

SPECIAL NEEDS: _____

Are you currently receiving RENT ASSISTANCE? YES NO If yes, Provider: _____

Is the head of household a student? YES NO If yes, Full-Time Part-Time

Has ANYONE who will LIVE IN this Household EVER:

Left an apartment owing rent? YES NO Evicted/moved under threat of eviction? YES NO

Declared bankruptcy? YES NO Arrested or convicted of a crime? YES NO

Civil judgments for unpaid bills YES NO Lived in another state? YES NO which state: _____

If you answered "Yes" to any of the above, please explain: _____

It is the policy of the Housing Authority of Merrill Wisconsin DBA Jenny Towers, Park Place & Westgate LLC to fully comply with all Federal, State, and local nondiscrimination laws: the Americans with Disabilities Act, and the U.S. Department of Housing and Urban Development and Wisconsin Housing and Economic Development Authority regulations governing Fair Housing and Equal Opportunity. No person shall, on the rounds of race, color, sex, sexual orientation, religion, national or ethnic origin, familial status, or disability be excluded from participation in, be denied the benefit of or be otherwise subjected to discrimination.

INCOME: For each household member, enter the **GROSS MONTHLY** income from each applicable source:

Mbr	Wages, Salary	Pensions	Social Security	SSI	W-2	Asset Income	All Other
1.	\$	\$	\$	\$	\$	\$	\$
2.	\$	\$	\$	\$	\$	\$	\$
3.	\$	\$	\$	\$	\$	\$	\$
4.	\$	\$	\$	\$	\$	\$	\$
5.	\$	\$	\$	\$	\$	\$	\$
6.	\$	\$	\$	\$	\$	\$	\$
7.	\$	\$	\$	\$	\$	\$	\$

ASSETS: For each household member, list **ALL ASSETS**, including **REAL ESTATE/LAND, CASH ON HAND, CHECKING, SAVINGS, CD'S etc.**, and the **ASSET VALUE** any member of the household **OWNS OR OWNED AND DISPOSED OF WITHIN THE PAST 3 YEARS.**

Mbr	Asset Type & Description	Value	Asset Type & Description	Value
1.		\$		\$
2.		\$		\$
3.		\$		\$
4.		\$		\$
5.		\$		\$

RELEASE OF INFORMATION – Each adult household member who is making application for or is currently living in either a Section 8 or Section 42 Development must sign HUD Forms 9887 and 9887A (or its equivalent). Failure to sign constitutes grounds for denying housing.

I certify that by signing below I agree to provide all necessary documents to qualify for subsidized housing and it is my responsibility to provide Management any contact information changes (ex. Phone # or Address). Failure to do so may result in the removal of your application from the wait list.

_____	_____	_____
Head of Household Applicant Signature	Printed Name	Date
_____	_____	_____
Co-Applicant Signature	Printed Name	Date
_____	_____	_____
Other Adult Signature	Printed Name	Date
_____	_____	_____
Housing Authority Representative	Printed Name	Date

NOTE: Section 1001 of Title of the U.S. Code makes it a criminal offense to make willful false statements or misrepresentations to any Department or Agency of the United States as to any matter within its jurisdiction.

Penalties for Misusing This Form: Title 18, Section 1001 of the U.S. Code states that a person is guilty of a felony for knowingly and willingly making false or fraudulent statements to any department of the United States Government, HUD, the HA and any owner (or an employee of HUD, HA or the owner) may be subject to penalties for unauthorized disclosures or improper uses of information collected based on the consent form. Use of the information collected based on this verification form is restricted to the purposed cited above. Any person, who knowingly or willfully requests, obtains, or discloses any information under false pretenses concerning an application or participant may be subject to misdemeanor and fined not more than \$5,000. Any applicant or participant affected by negligent disclosure or information may bring civil action for damages, and see other relief, as may be appropriate, against the officer or employee of HUD, HA or the owner responsible for the unauthorized disclosure or improper use. **Social Security Act of 208(a) (6), (7) and (8). Violation of these provision are cited as violations of 42 U.S.C. 408(a) (6), (7) and (8)**



APPLYING FOR HUD HOUSING ASSISTANCE?

**THINK ABOUT THIS...
IS FRAUD WORTH IT?**

Do You Realize...

If you commit fraud to obtain assisted housing from HUD, you could be:

- **Evicted** from your apartment or house.
- **Required to repay** all overpaid rental assistance you received.
- **Fined** up to \$10,000.
- **Imprisoned** for up to five years.
- **Prohibited** from receiving future assistance.
- **Subject** to State and local government penalties.

Do You Know...

You are committing fraud if you sign a form knowing that you provided false or misleading information.

The information you provide on housing assistance application and recertification forms will be checked. The local housing agency, HUD, or the Office of Inspector General will check the income and asset information you provide with other Federal, State, or local governments and with private agencies. Certifying false information is fraud.

So Be Careful!

When you fill out your application and yearly recertification for assisted housing from HUD make sure your answers to the questions are accurate and honest. You must include:

All sources of income and changes in income you or any members of your household receive, such as wages, welfare payments, social security and veterans' benefits, pensions, retirement, etc.

Any money you receive on behalf of your children, such as child support, AFDC payments, social security for children, etc.

Any increase in income, such as wages from a new job or an expected pay raise or bonus.

All assets, such as bank accounts, savings bonds, certificates of deposit, stocks, real estate, etc., that are owned by you or any member of your household.

All income from assets, such as interest from savings and checking accounts, stock dividends, etc.

Any business or asset (your home) that you sold in the last two years at less than full value.

The names of everyone, adults or children, relatives and non-relatives, who are living with you and make up your household.

(Important Notice for Hurricane Katrina and Hurricane Rita Evacuees: HUD's reporting requirements may be temporarily waived or suspended because of your circumstances. Contact the local housing agency before you complete the housing assistance application.)

Ask Questions

If you don't understand something on the application or recertification forms, always ask questions. It's better to be safe than sorry.

Watch Out for Housing Assistance Scams!

- Don't pay money to have someone fill out housing assistance application and recertification forms for you.
- Don't pay money to move up on a waiting list.
- Don't pay for anything that is not covered by your lease.
- Get a receipt for any money you pay.
- Get a written explanation if you are required to pay for anything other than rent (maintenance or utility charges).

Report Fraud

If you know of anyone who provided false information on a HUD housing assistance application or recertification or if anyone tells you to provide false information, report that person to the HUD Office of Inspector General Hotline. You can call the Hotline toll-free Monday through Friday, from 10:00 a.m. to 4:30 p.m., Eastern Time, at 1-800-347-3735. You can fax information to (202) 708-4829 or e-mail it to Hotline@hudoig.gov. You can write the Hotline at:



HUD OIG Hotline, GFI
451 7th Street, SW
Washington, DC 20410