

**HOUSING AUTHORITY OF MERRILL WISCONSIN
SECTION 8 HOUSING
PARK PLACE & JENNY TOWERS
BOARD OF COMMISSIONERS
MEETING MINUTES**

Regular Meeting @ 7:00am

December 17th, 2024

701 E Main St (Main Office)

1. Call to Order: Jeremy Cordova – Chair called the meeting to order at 7:03am
2. Present: Andrew Polzin, Jeff Schneider, Sue Norenberg, Executive Director Lynn Ross, and Assistant Director Jeremy Winningham
3. Absent: Ian Cohrs
4. Public Comment: None
5. Approval of Minutes: Motion to approve minutes (Polzin/Schneider) 2 Ayes/0 Nays motion carried.
6. Approval of Financials: Executive Director Ross briefed by exception. Motion to approve. (Polzin/Schneider) 4 Ayes/0 Nays motion carried.
7. Resolution #476 (Allowance for Doubtful Accounts): Motion to approve (Polzin/Schneider) 4 Ayes/0 Nays motion carried
8. Old/Unfinished Business: None
9. New Business: None
10. Assistant Director Update:
 - a. Blue Jay Build- Less students due to illnesses
 - b. Big Improvement Projects for 2024- Would like to get carpeting done at JT and looking into the new Walmart entry flooring to put in at JT and PP but waiting to see how it does with the salt.
11. Executive Director Update:
 - a. Occupancy – Vacant Units: Park Place and Westgate LLC 8 and Jenny Towers 6
12. Executive Director Yearly Review- Closed Session
The Board may convene in Closed Session pursuant to Wisconsin State Statutes 19.85(1)(c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
13. Next Monthly Meeting: January 21, 2025, at 7:00am (701 E 1st St)
14. Adjournment: Meeting adjourned at 8:03am (Polzin/Schneider). Roll call 4 Ayes/0 Nays