

**HOUSING AUTHORITY OF MERRILL WISCONSIN
SECTION 8 HOUSING
PARK PLACE & JENNY TOWERS
BOARD OF COMMISSIONERS
MEETING MINUTES**

Regular Meeting @ 7:00am

February 18, 2025

701 E Main St (Main Office)

1. Call to Order: Jeremy Cordova – Chair called the meeting to order at 7:01am
2. Present: Jeremy Cordova, Andrew Polzin, Jeff Schneider, Sue Norenberg, Ian Cohrs, Executive Director Lynn Ross, and Assistant Director Jeremy Winningham
3. Absent: None
4. Public Comment: None
5. Approval of Minutes: Motion to approve minutes (Polzin/Norenberg) 5 Ayes/0 Nays motion carried.
6. Approval of Financials: Motion to approve January & February (Schneider/Cohrs) 5 Ayes/0 Nays motion carried.
7. Occupancy Update:
 - a. Park Place – 6 Vacancies
 - b. Stonebridge – 5 Vacancies
 - c. Westgate – 2 Vacancies
 - d. Jenny Towers – 11 Vacancies
8. Old/Unfinished Business: Resolution #476 - Allowance for Doubtful Accounts: Review moved to March Meeting
9. Director Update:
 - a. Blue Jay Build: Construction moving along slowly due to reduced number of students in class. Siding completed, roofing being stalled and garages are tarped until doors can be installed.
 - b. Property Maintenance: Snow removal by outside contractor continues to take place after hours and on the weekends. Maintenance staff are staying on top of removal during business hours. Over 8,000lb of salt has been used at all properties
10. Director Performance and Compensation - Closed Session (Moved to March Mtg)
The Board may convene in Closed Session pursuant to Wisconsin State Statutes 19.85(1)(c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
11. Next Monthly Meeting: March 18, 2025, at 8:28am (701 E 1st St)
12. Adjournment: Meeting adjourned at 8:03am (Polzin/Schneider). Roll call 4 Ayes/0 Nays